



CERV Programme Civil Dialogue

**Call for proposals to foster Citizens'
engagement and participation**

CERV-2025-CITIZENS-CIV

#CIV25



Agenda

EACEA & CIV journey

Srd Kisevic, Deputy Head of Unit, B.3

CERV overview

Nadège Monnot, Policy Officer, DG JUST, H.3

CIV25 policy initiatives, objectives, priorities, expected impact

Deborah Riccetti, Policy Officer, DG JUST, C.4

CERV National Contact Points

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CIV25 Timetable & application structure

Natalia Mereanu, Call Coordinator, EACEA B.3

Proposal drafting - integrating cross-cutting elements

Maria Ruggiero, Hadrien Velazquez, Bartlomiej Bodzinski-Guzik
Project Officers, EACEA, B.3

CIV25 main aspects, evaluation process, award criteria, FT Portal, best practices

Natalia Mereanu, Sorge Chiara, Call Coordinators, EACEA, B.3

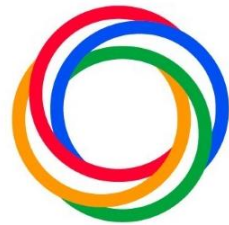


EACEA & CIV journey

EACEA

European Education and Culture Executive Agency

- [EACEA \(europa.eu\)](https://eacea.europa.eu)
Funding for education, culture, audiovisual, sport, citizenship and volunteering
- CERV Civil Society Projects



Erasmus+



Creative
Europe
MEDIA

The Intra-Africa
Academic Mobility
Scheme



EUROPEAN
SOLIDARITY
CORPS

Pilot Projects and
Preparatory Actions



EACEA & CIV journey

CIV22 call outcomes

- € 19 Mil available for funding
- 168 submitted proposals
- 79 awarded grants
- € 240.000 average EU grant amount
- Link to [CIV22 projects](#)

CIV23 call outcomes

- € 24.5 Mil available for funding
- 450 submitted proposals
- 88 awarded grants
- € 290.000 average EU grant amount
- Link to [CIV23 projects](#)





CERV overview

CIV25 objectives, policy initiatives, priorities, expected impact



CERV objectives, budget and structure

To protect and promote rights and values as enshrined in the EU **Treaties and the EU Charter**

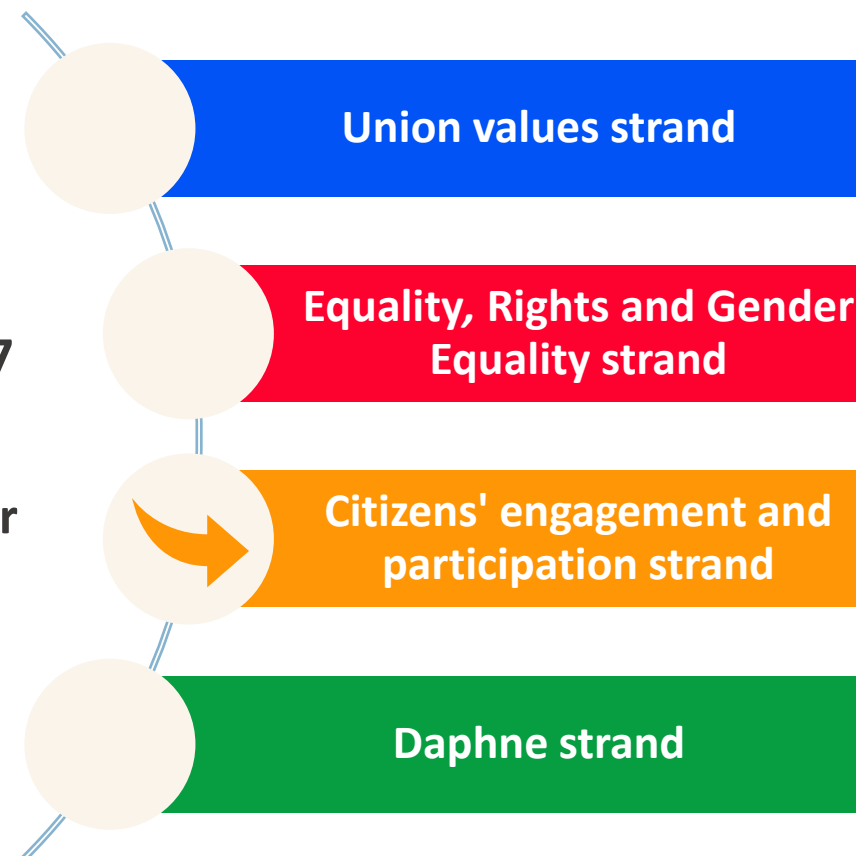
Supporting civil society organisations and other stakeholders active at local, regional, national and transnational level,

Encouraging civic and democratic participation, in order to sustain and further develop open, rights-based, democratic, equal and inclusive societies based on the rule of law

2021-2027

1 550

Million Eur





CERV programme structure

Union Values

Protect and promote Union values by providing financial support to civil society organisations, active at local, regional, national and transnational level.

Equality and rights

- promote rights, non-discrimination, equality, including gender equality, and advance gender and non-discrimination mainstreaming
- combating racism, xenophobia and all forms of intolerance
- protect and promote the rights of the child
- protect and promote the rights of people with disabilities
- protect and promote EU citizenship rights and the right to the protection of personal data

Citizens' engagement

- raise awareness of the common European history
- promote citizens' engagement and participation in the democratic life of the Union
- promote exchanged between citizens of different Member states

Daphne

- preventing and combating gender based violence against women and girls and domestic violence
- preventing and combating all forms of violence against children, young people and other groups at risk
- supporting and protecting victims



CIV25 objectives and aims

Promoting citizens' and representative associations' **participation** in and **contribution to the democratic and civic life** of the Union by making known and publicly **exchanging their views** in all areas on Union action

supporting projects promoted by transnational partnerships and networks directly involving citizens

gathering a diverse range of people from different backgrounds in activities directly linked to EU policies

giving citizens an opportunity to actively participate in the EU policymaking process

encouraging citizens understanding of the policy making process and how to engage in the democratic life of the EU

CIV 25 EU policy initiatives

- European Democracy Action Plan (3 December 2020)
- Strategy to strengthen the application of the Charter of Fundamental Rights in the EU (2 December 2020)
- European Commission Communication on Protecting election integrity and promoting democratic participation (25 November 2021)
- European Commission Recommendation on Protecting journalists and human rights defenders who engage in public participation from manifestly unfounded or abusive court proceedings ("Strategic lawsuits against public participation") (27 April 2022)
- Defence of Democracy Package (12 December 2023)
 - Recommendation on inclusive and resilient elections
 - Recommendation on the participation of citizens and civil society organisations in public policy-making
- EU Citizenship Package (6 December 2023)
 - Guidance on the right of free movement of EU citizens and their families
 - Guide to EU citizenship
 - Guide of good electoral practices in Member States addressing the participation of citizens with disabilities in the electoral process
 - Compendium of e-voting and other ICT practices



CIV25 projects are expected to:

- have diversified partnerships, with the civil society sector and cooperation with public authorities, including local or regional authorities, playing a prominent role
- include different organisation types (i.e. non-profit organisations, including civil society organisations, educational, cultural or research institutions, public local/ regional authorities or universities)
- have a European dimension and be implemented on a transnational level (involving the creation and operation of transnational partnerships and networks).



CIV25 call priorities

Each project application under the call must address **only one priority**:

- Promoting exchanges on future Union policy priorities and challenges EUR 12 500 000
- Countering disinformation, information manipulation and interference in the democratic debate EUR 8 000 000
- Promoting citizens' active engagement and democratic participation EUR 12 500 000

Promoting exchanges on future Union policy priorities and challenges

FOCUS ON:

- **discussions and exchanges among citizens and other stakeholders on the future of the European Union and its policies**
- **express what kind of Europe they want and to outline their long-term vision for the future of European integration**

GOALS:

- **deeper understanding of the EU's priorities and democratic challenges,**
- **to gather input and ideas from citizens on how to address them**
- **promote a greater sense of belonging to the European Union and of EU values.**

Examples of activities that could be supported under this priority include:

- Organising public debates, workshops, or conferences on specific EU policy areas
- Using online platforms or social media campaigns to engage citizens in discussions on EU policies and priorities
- Developing educational materials or toolkits to engage and help citizens understand EU policies and their impact on daily life
- Facilitating exchanges between citizens from different EU countries to share experiences and perspectives on EU policies.

Countering disinformation, information manipulation and interference in the democratic debate

FOCUS ON:

- **tackling disinformation and other forms of interference**
- **identify disinformation and promoting media literacy, raising awareness and informing on how to safeguard the free formation of opinion and fundamental freedoms, and contributing**

GOALS:

- **identify, prevent and mitigate risks of interference on sovereignty, values and interests of Member States and the EU.**
- **promote democratic resilience**

Examples of activities that could be supported under this priority include:

- Engaging citizens in developing and disseminating tools, knowledge exchange platforms, and resources to help citizens prebunk, detect and debunk disinformation and information manipulation
- Organising media literacy training programs and/or implementing toolkits for citizens, particularly for young people, helping them critically evaluate online information
- Engaging citizens in public awareness campaigns to highlight the risks of disinformation and information manipulation and encourage the responsible use of AI
- Organising trainings, exchanges of best practices, engaging relevant actors in reporting and monitoring of Strategic lawsuits against public participation (SLAPPs) and actions supporting independent media outlets and journalists against SLAPPs

Promoting citizens' active engagement and democratic participation

FOCUS ON:

- Participatory and representative democracy in the EU

GOALS:

- supporting turnout in elections of all groups of society
- participating in decision-making, engaging in civic activities, and exercising rights and responsibilities as EU citizens.

Examples of activities that could be supported under this priority include:

- Developing and facilitating **citizen-led initiatives** through debates, voicing opinions, and other citizens' engagement activities
- Developing, implementing and disseminating **educational programs or materials to teach citizens about their rights and responsibilities as EU citizens, and how to participate in democratic processes**
- Supporting **free, fair and inclusive electoral processes** by conducting awareness campaigns, engagement programmes, workshop, conferences
- Supporting the **development of tools and platforms to facilitate citizen engagement and participation in decision-making**
- Facilitating cooperation between **citizens and public authorities, including local councillors, to promote participatory democracy.**



CIV25 expected impact

Increased citizens' awareness of rights and EU values and increasing their engagement in society and with the EU

Priority Promoting exchanges on future Union policy priorities and challenges:

- Enhanced opportunities for citizens to express and make their views known about what kind of Europe they want and to outline their long-term vision for the future of European integration
- Improved knowledge and understanding by the citizens of EU institutions and policies as well as of the EU's achievements and benefits

Priority Countering disinformation, information manipulation and interference in the democratic debate:

- Increased citizens' situational awareness, resilience and preparedness to counter disinformation and information manipulation
- Increased citizens' awareness and understanding of SLAPPs and a safer and more enabling environment for journalists and human rights defenders

Priority Promoting citizens' active engagement and democratic participation:

- Increased citizens' empowerment to get involved in decision-making from local to EU levels
- Increased citizens' empowerment to make their voices heard by the relevant political authorities and decision makers, thus helping them make an impact in practice;
- Increased active participation of people from different backgrounds in the EU policymaking process and thus increased contribution to the democratic and civic life of the Union
- Strengthened democratic participation, with a special focus on inclusion of younger and older people, women, mobile EU citizens and people with disabilities, and on reaching those citizens not active in civic participation in their everyday life.



National Contact Points

LINK TO PRESENTATION:
<https://qrco.de/CERV-NCP-Pres>





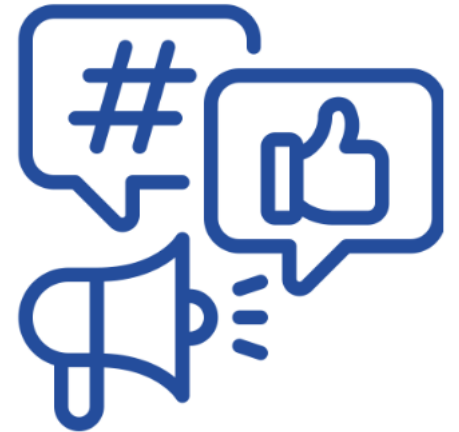
[https://www.linkedin.com/
company/cerv-programme](https://www.linkedin.com/company/cerv-programme)



[www.facebook.com/
CERVprogramme](http://www.facebook.com/CERVprogramme)



[https://www.instagram.com/
cervprogramme](https://www.instagram.com/cervprogramme)





CIV25 Application structure

CIV25 – CERV Panels – Priorities

One application – one priority

Your proposal

It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym* 13

Short Summary* 1992

CERVPanels*

Promoting citizens' active democratic participation
Countering disinformation, information manipulation and interference in the democratic debate
Promoting exchanges on future Union policy priorities and challenges

SAVE AND GO TO NEXT STEP

Select
one
priority

Promoting citizens' active engagement and democratic participation

Countering disinformation, information manipulation and interference in the democratic debate

Promoting exchanges on future Union policy priorities and challenges

CIV25 – section 5 in call doc.

Documents

Best practice: application is evaluated as a whole, information should be aligned in all the parts of the proposal


Call data

Call: **CERV-2025-CITIZENS-CIV**

Topic: **CERV-2025-CITIZENS-CIV**

Type of action: **CERV-LS**

Type of MGA: **CERV-AG-LS**


 Topic and type of action can only be changed by creating a new proposal.

Proposal data


Acronym:


Draft ID: **SEP-211135485**


Download Part B templates


 [Download part B templates](#)

Support & Helpdesk

 [Online Manual](#)


 [IT How To](#)

 [IT Helpdesk](#)


 [FAQ](#)

Submitting a proposal will overwrite any previous versions of this same proposal. This process is irreversible.

Any changes made to the proposal will not be available to the European Commission service unless resubmitted before the call closure.

 Your proposal contains changes that have not yet been submitted.


Administrative forms (Part A) **Part A mandatory**

[Edit forms](#) 


[Edit Part C \(KPI\)](#)

[View history](#)



[Print preview](#)





Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. 



Part B * **Part B mandatory**

 [Upload](#) 



Calculator * **Lump Sum Budget Calc. mandatory**

 [Upload](#) 



List of previous projects **when applicable**

 [Upload](#) 

Child protection policy **when applicable**

 [Upload](#) 

Other annexes

 [Upload](#) 

[< BACK TO PARTICIPANTS LIST](#)

[VALIDATE](#)

[SUBMIT](#)

Part B &
Lump Sum
Budget
Calculator

Application Form

Part B

TABLE OF CONTENTS

1. RELEVANCE

- 1.1 Background and general objectives
- 1.2 Needs analysis and specific objectives
- 1.3 Complementarity with other actions and innovation — European added value

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- 2.1 Concept and methodology
- 2.2 Consortium set-up
- 2.3 Project teams, staff and experts
- 2.4 Consortium management and decision-making
- 2.5 Project management, quality assurance and monitoring and evaluation strategy
- 2.6 Cost effectiveness and financial management (n/a for Lump Sum Grants)

- 2.7 Risk management

3. IMPACT

- 3.1 Impact and ambition
- 3.2 Communication, dissemination and visibility
- 3.3 Sustainability and continuation

4. WORKPLAN, WORK PACKAGES, ACTIVITIES, RESOURCES AND TIMING

- 4.1 Work plan
- 4.2 Work packages, activities, resources and timing

Work Package 1

Work Package ...

Staff effort (n/a for Lump Sum Grants)

Subcontracting (n/a for prefixed Lump Sum Grants)

Timetable

5. OTHER

- 5.1 Ethics and EU values
- 5.2 Security

6. DECLARATIONS

Best practice: 1) please do not change the template and follow the guidelines on 1st page, max no. of pages for the whole document – 70 p.

2) Please ensure alignment between Section 4. Work packages and Lump Sum Budget Calculator (1 WP = 1 LS)



Proposal drafting

Integrating cross-cutting elements

- **EU values**
- **Child rights approach**
- **Gender mainstreaming**

**Considerations regarding the use
of AI tools**

Adherence to EU values

Article 2 of the Treaty on the European Union

...The Union is founded on the values of respect for human dignity, freedom, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities...

Article 21 of the EU Charter of Fundamental Rights

...Any discrimination based on any ground such as sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation shall be prohibited. ...Within the scope of application of the Treaties and without prejudice to any of their specific provisions, any discrimination on grounds of nationality shall be prohibited.

Section 6 in call doc. Eligibility

Projects must comply with EU values based on Art.2 of TEU and Art.21 of the Charter of Fundamental Rights

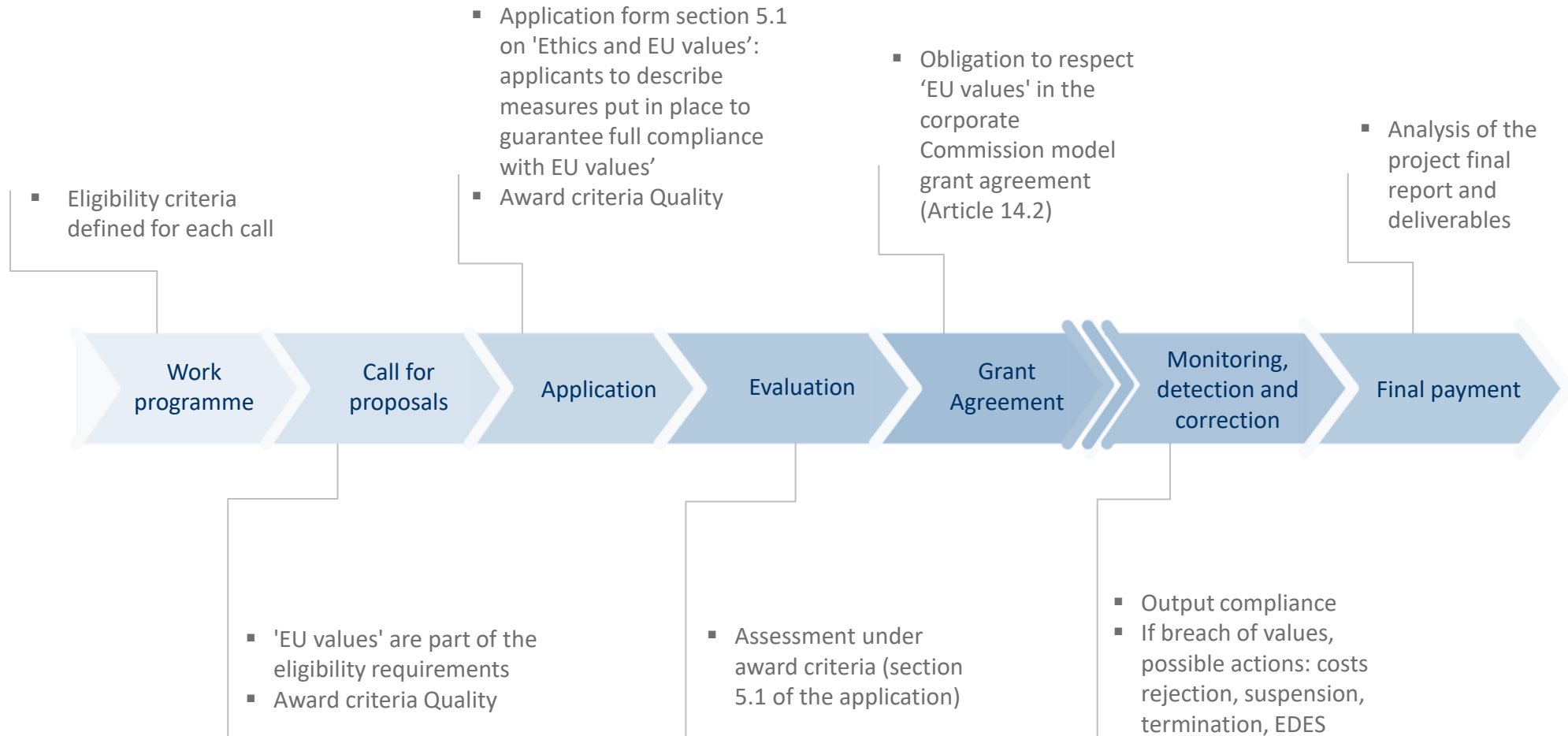
Section 9 in call doc. Award criteria

Quality - compliance with EU values are addressed

Part B section 5.1 Ethics and EU values

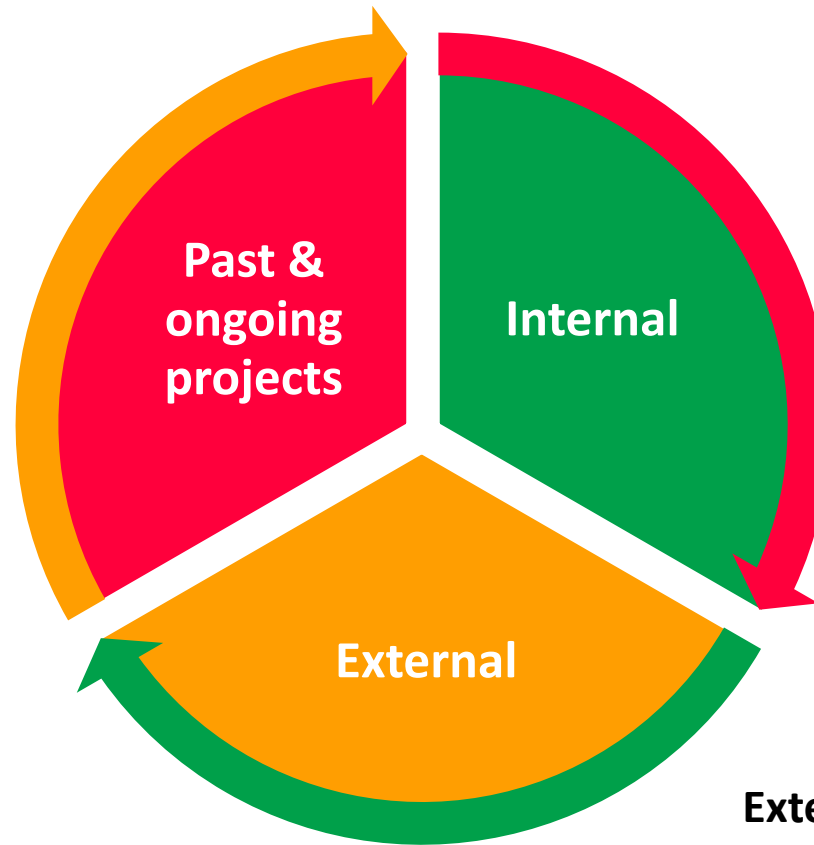
Outline measures to be taken and the policies in place to guarantee compliance with the EU values mentioned in Article 2 of the Treaty on the European Union and Article 21 of the EU Charter of Fundamental Rights.

EU values & Project lifecycle



How can you show adherence to EU values

What **projects** have you carried out to promote non-discrimination and EU values? Have these projects advanced EU values such as non-discrimination?



Internal policies - What have you done to promote non-discrimination in your own organisations?

External - What kind of advocacy actions have you done in favour of EU values esp. non-discrimination?

Only if the project would involve children:

Mind the child's rights approach

- Article 3(3) of the Treaty on European Union
- The Charter of Fundamental Rights of the EU
- Article 24 on the rights of the child and Article 32 on the prohibition of child labour specifically cover children's rights.
- [UN Convention on the Rights of the Child](#) (UNCRC), a child is any human being below the age of 18.

Part B section 5.1 Ethics and EU values

- **Child rights approach** – all the rights of the child are **promoted, respected, protected and fulfilled**.
- The project should address children as **rights holders** and should ensure their participation in the **design and implementation** of the project.
- Please **reflect the child's rights approach** in the needs assessment, target groups description, monitoring, evaluation strategies, dissemination, project activities...

International Child Safeguarding Standards

Child Protection Policy (CPP)

Section 5 in call doc. Admissibility and documents

Section 6 in call doc. Eligibility

- **Private organisations** should provide a child protection policy covering the four areas described in the Keeping Children Safe Child Safeguarding Standards **with their project application**
- **Public entities** must submit a declaration only later on, at the Grant Agreement Preparation, **at the application stage no declaration is required**

Section 9 in call doc. Award criteria

Quality - ethical issues and measures/policies to guarantee child safeguarding (for activities involving children)

CPP Areas

POLICY

PEOPLE

PROCEDURES

ACCOUNTABILITY

[Child safeguarding standards and how to implement them](#)

Best practice: when defining target groups as **youth, youngsters, teens, children...** please include the **age range**

Gender mainstreaming concept

Gender mainstreaming is a strategy towards realising gender equality.

It involves the **integration** of a **gender perspective** into the preparation, design, implementation, monitoring and evaluation of policies, regulatory measures and spending programmes, with a view to promoting equality between women and men, and combating discrimination.

Gender mainstreaming in Part B

- Needs analysis (1.2)
- Complementarity (1.3)
- Project management (2.5)
- Risk management (2.7)
- Impact and ambition (3.1)
- Communication and dissemination (3.2)
- Ethics and EU Values (5.1)

Best practice: GM refers to **all target groups**, including for example multipliers and indirect beneficiaries, such as general public

Integrating gender mainstreaming in projects

[Gender analysis](#) | [EIGE](#)

[Gender Impact Assessment](#) | [European Institute for Gender Equality](#)

Needs assessment

- Are project objectives designed, based on a robust analysis and aligned to strategic gender needs?
- Are women's needs in the area of your project the same as those of men?
- Have men and women been consulted to identify needs and opportunities?

Monitoring & Evaluation

- Are people from all gender involved in the monitoring and evaluation?
- Are indicators to measure project progress and goals gender sensitive?
- Does your data collection and interpretation approach allow to capture gender differences?

Implementation & Dissemination

- Are any gender specific factors (location, mobility, care work) limiting participation in the project?
- Are there specific changes introduced by the project and would they impact women and men?
- Is the project using gender sensitive language?

How to make sure you integrate a gender perspective?

When drafting, please consider the questions below:

Standard

- Did I conduct a **gender equality analysis** to assess my project's design, implementation and impact?
- Did I take into account **gender aspects in my needs assessment**?
- Will the data and indicators I collect and create be **disaggregated by sex**?
- Did I include in my proposal a **commitment to advance gender equality**?
- Did I include in my proposal a **commitment to monitor and report on the gender equality results achieved** by the project in the evaluation phase?

Advanced

- Do I plan to create **gender-specific indicators** to measure the project's gender equality objectives?

Section 11 in call doc.

Use of generative AI in proposal preparation

- **Be transparent in disclosing which AI tools were used and how they were utilised**
- **Verify and correct AI-generated content** for accuracy, validity, and appropriateness.
- **List all sources and citations** used, including those generated by AI.
- **Double-check all citations** to ensure they are correct and properly referenced.
- **Prevent plagiarism** by reviewing original sources and ensuring AI content is not copied.
- **Acknowledge AI limitations**, such as biases, errors, and knowledge gaps, in the proposal.



**CIV25 main aspects,
evaluation procedure,
award criteria,
form of grant**

CIV25 – sections 5 & 6 in call doc.

Main aspects

Lead applicants

Non-profit private legal entities or public universities from the EU and other [eligible countries](#)

Co-applicants

Non-profit legal entities (public or private) or international organisations from the EU and other [eligible countries](#)

Consortium composition

Transnational: 2 applicants from 2 different countries not being affiliated entities or associated partners

Minimum grant amount

75 000 Eur (maximum – No limit)

Project duration

12 – 24 months

Form of grant

Lump sum contributions (no. of participants & countries)

Overall budget for the call

33 000 000 Eur
(split per priority)

For complete information please refer to [call-fiche_cerv-2025-citizens-civ_en.pdf](#)

CIV25 – section 8 in call doc.

Standard evaluation procedure

- Receipt of proposals
 - **Admissibility checks, section 5. in call doc.**
 - Proposals must be submitted before the deadline listed in the call document
 - Electronic submission, readable, accessible and printable
 - Proposals are complete - parts A,B,C(KPI), Lump-Sum Budget Calculator
 - **Eligibility checks, section 6. in call doc.**
 - Lead applicant and co-applicant
 - 2 applicants from 2 different eligible countries
 - Activities take place in eligible countries
 - Compliance with EU values, gender mainstreaming and safeguarding children's rights
- The Evaluation Committee, assisted by independent external experts, assesses all applications.

CIV25 – section 9 in call doc.

Award criteria

Award Criteria Breakdown (Total: 100 Points; overall threshold: 70 points)

Relevance – 40 Points (*Minimum Required: 25 Points*)

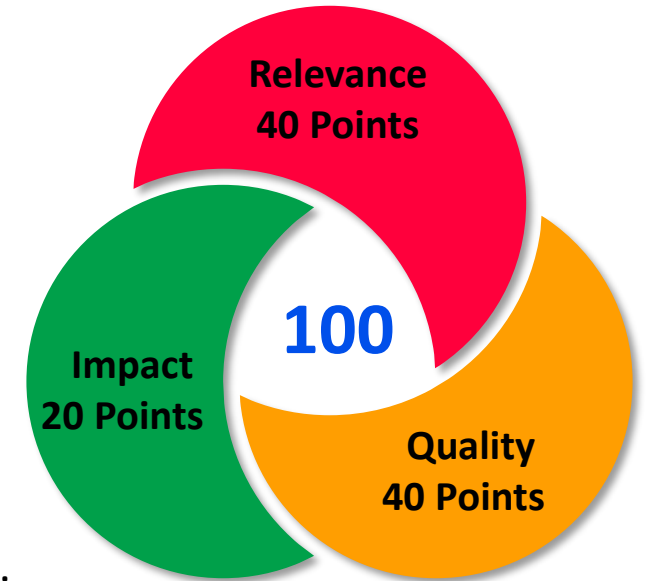
Alignment with call priorities and objectives; clear needs assessment and target group definition (including gender perspective); contribution to EU strategy; European/transnational relevance; multi-country impact; transferability of results; potential for mutual trust and cross-border cooperation.

Quality – 40 Points (*No Minimum Required*)

Project clarity and coherence; logical problem-solution alignment; sound methodology with gender perspective; effective work organization, risk management, and evaluation; ethical compliance, child safeguarding, and EU values adherence; feasibility within the timeline, operational capacity (section 7 in call doc.)

Impact – 20 Points (*No Minimum Required*)

Long-term impact, dissemination, sustainability, and multiplier effect beyond EU funding.



CIV25 – section 10 in call doc.

Form of grant - lump sum grant - [ls-decision cerv en.pdf](#)

CERV Programme - Citizens engagement and participation strand: European remembrance, Citizens participation, Networks of Towns				
Estimated EU contribution				
ATTENTION: The list of events has to correspond with the list of work-packages described in part B. Please use the same order! 1 EVENT = 1 WORK-PACKAGE				
The "Total Amount" in this calculator must be equal to the "Total" of the "Requested grant amount" in the Part A, section 3-Budget.				
Project title: (insert the project title here →)				
Event (Work Package) Number	Event type: in situ OR online (manual input)	Number of countries (manual input)	Number of direct participants (manual input)	Lump sums (EUR) (automatic calculation)
1	In_situ	1-3	25-50	EUR 13.215
2	Online	2-3	101-200	EUR 13.070
3	Online	>15	>300	EUR 29.820
4	Online	4-6	201-300	EUR 18.285
5	In_situ	7-9	51-75	EUR 21.145
6	In_situ	13-15	101-125	EUR 31.715
			Total Amount:	EUR 127.250
The "Total Amount" in this calculator must be equal to the "Total" of the "Requested grant amount" in the Part A, section 3-Budget.				

- Established by EU decision
- Simplified form of grant
- Focus on outputs
- Budget based on pre-fixed amounts - LS
- Each LS corresponds to a Work Package (event gathering citizens)
- Type of LS: **online** or **in-situ**
- Number of **participants** and number of **countries** of their habitual residence
- Minimum LS parameters to be fulfilled (yellow highlight)
- [Co-financing](#)
- No project management costs, no WP/'event' on project management and coordination

LS grid

For in-situ events

	PARTICIPANTS										
	25/50	51/75	76/100	101/125	126/150	151/175	176/200	201/225	226/250	251/275	> 276
COUNTRIES											
1-3	13.215	15.855	18.500	21.145	23.785	26.430	29.070	31.715	34.360	37.000	39.645
4-6	15.855	18.500	21.145	23.785	26.430	29.070	31.715	34.360	37.000	39.645	42.285
7-9	18.500	21.145	23.785	26.430	29.070	31.715	34.360	37.000	39.645	42.285	44.930
10-12	21.145	23.785	26.430	29.070	31.715	34.360	37.000	39.645	42.285	44.930	47.570
13-15	23.785	26.430	29.070	31.715	34.360	37.000	39.645	42.285	44.930	47.570	50.215
>15	26.430	29.070	31.715	34.360	37.000	39.645	42.285	44.930	47.570	50.215	52.860

Table 2

For online events

	PARTICIPANTS		
	101-200	201-300	>300
COUNTRIES 2-3	13.070	15.640	16.605
4-6	15.710	18.285	19.245
7-9	18.355	20.925	21.890
10-12	21.000	23.570	24.530
13-15	23.640	26.210	27.175
>15	26.285	28.855	29.820

Categories of **eligible costs** covered by the lump sums contributions:

- Personnel costs
- Subcontracting costs
- Purchase costs (travel, subsistence, equipment, goods, works, services)

Financial support to third parties is not allowed.

CIV25 – LS parameters & record keeping

Participants

- Participants can come from **all eligible countries**, not only the countries of the consortium
- **Local in situ** WP/LS are eligible (= participants from 1 country)

Countries

- **Minimum 1 person** from a country for the country to be counted
- Country of **habitual** residence of participants

Record keeping e.g.

- What activities were implemented and by which partner?
- Publications, studies, dissemination materials, websites
- Documents to prove the no. of participants and countries
- Agendas, signed attendance sheets with a column on the country of residence, travel tickets, hotel bookings, online logs, reports from online tools *Webex, Teams...* photos, videos...

Follow national rules

- Time-sheets
- Pay-slips or contracts
- Depreciation policy
- Invoices
- Specific records on actual costs incurred

CIV25 – section 10 in call doc.

Legal and financial set-up of the Grant Agreements

- Projects should be built around the organisation of **several WP/‘events’ gathering citizens**.
- 1 lump sum = 1 work package = 1 ‘event’ = one or several activities
- Work packages represent the **major subdivisions of a project**, with a clearly defined objective, activities, deliverables, milestones and timeframe.
- The work package structure should align with the project’s methodology, **ensuring clear, logical segmentation** without undue repetitions.
- **Double funding is not allowed.** Direct participants can be counted only once for the whole work package/‘event’ even if they participate in several activities.
- Activities involving the same direct participants but belonging to different work packages **should in principle not have overlapping timeframe** (i.e. taking place on the same/consecutive days).
- Should that occur, the same direct participants must be counted only once under one work package.
- e.g. **one WP/‘event’** on youth participation in elections
activities: two focus groups in situ & analysis, mapping, research

CIV25 – proposal clarity and consistency

Part A, Part B, Lump-Sum Budget Calculator



Part A

3 - Budget

No	Name of Beneficiary	Country	Requested grant amount
1	Applicant		63 625.00
2	Co-applicant		63 625.00
Total			127 250.00

Part B

Work Package 1: In situ ...

Duration: Mx - Mx Lead Beneficiary: 1-Short name

Objectives

Activities and division of work (WP description)

No	Name	Description	Participants		In-kind Contributions and Subcontracting
			Name	Role	
				(COO, BEN, AE, AP, OTHER)	(Yes/No and which)
T1.1					
T1.2					
D1.1	Report on WP 1				

Lump Sum Budget calculator

CERV Programme - Citizens engagement and participation strand: European remembrance, Citizens participation, Networks of Towns

Estimated EU contribution

ATTENTION: The list of events has to correspond with the list of work-packages described in part B. Please use the same order! 1 EVENT = 1 WORK-PACKAGE

The "Total Amount" in this calculator must be equal to the "Total" of the "Requested grant amount" in the Part A, section 3-Budget.

Project title:
(insert the project title here →)

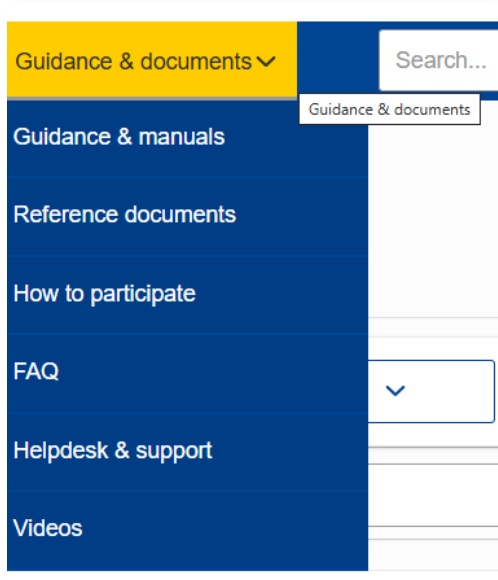
Event (Work Package) Number	Event type: in situ OR online (manual input)	Number of countries (manual input)	Number of direct participants (manual input)	Lump sums (EUR) (automatic calculation)
1	In_situ	1-3	25-50	EUR 13.215
2	Online	2-3	101-200	EUR 13.070
3	Online	>15	>300	EUR 29.820
4	Online	4-6	201-300	EUR 18.285
5	In_situ	7-9	51-75	EUR 21.145
6	In_situ	13-15	101-125	EUR 31.715
Total Amount:				EUR 127.250

The "Total Amount" in this calculator must be equal to the "Total" of the "Requested grant amount" in the Part A, section 3-Budget.

- **Mandatory Deliverable for each WP** – Report on the implementation of WP/LS/event; other deliverables are also welcome (papers, IT tools, etc.)
- **Mandatory Milestone for the whole project** - EU survey on Justice, Right and Values

Funding and Tenders Portal

Guidance documents



- [Find a registered organisation](#) Already registered organisations – **use existing PIC** (Participant Identification Code)
- [Register an organisation](#) **New applicants** – register organisation to receive **PIC** - please apply even if PIC is 'DECLARED'
- Access Guidance & documents
- **Use correct e-mail addresses, linked to individual persons, no functional e-mail boxes please!**
- The documents related to **validation** will be requested in Autumn 2025 if selected
- [Rules](#) on Legal validation, LEAR appointment and financial capacity assessment

Best practices

Consortium

- Meaningful partnership composition, fit for achieving proposal objectives, where partners have experience in the field, access to the target group(s),etc.
- Carefully choose your partners to avoid situation when they may withdraw at a later stage, and to be ready to handle eventual conflicts.
- Find [partners](#) – 211 entries on the FT, contact NCPs
- Partners who provide low quality input to the drafting of application might not provide high quality input into the project.
- Ensure that partners are responsive and will be ready to implement the project if your proposal is selected for funding.
- Successful applications - the partnership will have to sign a **Consortium Agreement**.

Best practices

Proposal

- Direct response to the call's objectives & justified link with the EU policy priorities.
- Review and understand the award criteria (relevance, quality, impact) & reflect cross-cutting aspects in your proposal.
- Clearly defined and realistic project's objectives, supported by a robust methodology which then translates into concrete work packages/lump-sums, activities and impactful outputs.
- Please use the LS budget calculator, other formats will not be considered (e.g. actual costs).
- Allow time for drafting, reviewing and redrafting.
- Submit proposal at least 1 day in advance.

CERV ongoing & forthcoming calls for proposals

Indicative planning

Open for submission

- CERV-2025-CITIZENS-CIV - Deadline date
- CERV-2025-CHILD - Deadline date:
- CERV-2025-CITIZENS-TOWN-NT - Deadline date:

[Check the Funding & Tenders Portal](#)

Forthcoming

- CERV-2025-CITIZENS-REM
- CERV-2025-DAPHNE
- CERV-2025-CITIZENS-TOWN-TT
- CERV-2025-CHAR-LITI

Have your say: EU public consultation and feedback on EU's next long-term budget

Consultation period: 12 February 2025 - 07 May 2025

EU's next long-term budget (MFF) – EU funding for cross-border education, training and solidarity, young people, media, culture, and creative sectors, values, and civil society



Further guidance and support

- [CIV25 Topic Q&As](#)
- [CERV National Contact Points](#)
- EACEA-CERV@ec.europa.eu

Please mention **CIV25** in the email subject!



**Thank you and
keep in touch!**